

How to Change your Personal Email in the Student Information System

Step 1. Log into the [Student Information system](#).

SID:
or SSN:
4 Digit Pin:
Submit

How: Enter your student ID number in the top box OR enter your social Security Number into the middle box. Enter your PIN into the bottom box. If you have not changed the default PIN, it is 4 numbers that represent the month and day you were born entered as MMDD.

Step 2: Make changes to personal email on the Main Menu page

Main Menu LACCD

Your Name	
Do we have your current email address?	Click Here to Edit
Personal Student Email Address	Type email here
Assigned Student Email Address	yourLACCDemail @STUDENT.LACCD.EDU
Matriculation Services	Assessment: Completed Orientation: Completed Counseling: Completed

View Reg Appt
Voter Info
View Placement
Registration
View Schedule
View Grades

How:

1. Click on words “**Click Here to Edit**”
2. Type your preferred personal email into the input box that appears
3. Click on the word “**Update**” that appears in the place where “Click Here to Edit” first appeared and this will save your changes to your personal email address.

UPDATE

YourEmail @STU

DELZEILD9363@STUDENT.LACCD.EDU

If you need to get to the Main Menu page to make these changes, just click on the button on the right with the word Main Menu next to it.

View Subject
Online Forms
Main Menu
Sign Off